

WOODMOOR IMPROVEMENT ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS MEETING

February 26, 2020

EXECUTIVE SESSION- 6:05pm – 6:58pm

BOARD MEETING –

1. Call to Order- Bush called the meeting to order at 7:02pm.

Board members present: Brian Bush (President), Peter Bille (Vice-President), Connie Brown (Treasurer), Ed Miller (Director of Covenants), Rich Wretschko (Director of Common Areas), Per Suhr (Director of Architectural Control), and Brad Gleason (Director of Public Safety).

Board members absent: Bert Jean (Secretary/Director of Community Outreach) and Tom Smith (Director of Forestry).

Staff in attendance: Denise Cagliari (HOA Administrator), Kevin Nielsen (Chief of Woodmoor Public Safety), Bob Pearsall (Architectural Control/Common Area Administrator), and Matthew Nelson (Covenants/Forestry Administrator).

Visitors present: Three (3), including one (1) OCN reporter.

2. Approval of Agenda- Bush asked if there were any changes to the agenda. Item #16 was stricken from the agenda. Suhr moved to approve the agenda, with Item #16 stricken, seconded by Miller. The motion carried unanimously.

3. Approval of Prior Meeting Minutes- Bush asked if there were any changes or corrections necessary to the January 29, 2020 Board Reorganization/Special Meeting Minutes. There were none. A motion to approve the January 29, 2020 Board Reorganization/Special Meeting Minutes was made by Suhr, seconded by Bille. The motion carried unanimously.

4. Owner Comments- Bill Peterson, President of the Woodmoor Park Homeowners Association, spoke regarding his meeting with ProTerra and the Woodmoor Open Space Committee, LLC (WOSC). Some of his concerns are in regards to setbacks, drainage, and terracing.

Reports

5. Vice-President's Report-

Bille had nothing to report at this time.

6. Secretary/Director of Community Outreach-

In the absence of Jean, Bush had nothing to report.

7. Treasurer's Report-

Brown reported the following:

- We are in good shape for January. The staff is doing a great job of holding expenses down.
- We currently have about 300 accounts that remain unpaid.

8. HOA Administrator's Report-

Cagliari reported the following:

- The March newsletter will be coming out next week. If you have anything you want to see addressed, please submit no later than noon this Friday. This is an electronic newsletter.

9. Director of Covenant's Report-

Miller reported the following:

- There were 22 violations in January, and 4 unfounded.

- There were 12 HOA inspections performed, with one violation for No ACC approval for project.
- There will be 2 residents going to hearing in March. Suhr, Miller, Wretschko, and Gleason can be present.

10. Director of Public Safety's Report-

Gleason reported the following:

- WPS and the school district are working together trying to get the Department of Public Works to replace the flashing school zone beacons that were removed from Woodmoor Drive in front of LPMS.
- WPS recently received the last of the Memorandums of Understanding that were needed, and now they can get the new radios programmed, and then training will begin for the use of the new radio system.

11. Director of Architectural Control's Report-

Suhr reported the following:

- There were 30 projects submitted in January. 19 were approved by the ACC Administrator, and 11 were approved by the Architectural Control Committee.

12. Director of Forestry's Report-

For Smith (absent), Nelson reported the following:

- There were four (4) lot evaluation performed in January. Two (2) were Firewise, one (1) general thinning, and one (1) suspected MPB.

13. Director of Common Areas' Report-

Wretschko reported the following:

- The WIA Office remodel is ongoing and is tentatively scheduled to be completed the week ending March 6, 2020. The project is on budget and slightly behind schedule due to contractor availability.
- Tree mitigation for dead trees, damaged trees, and MPB trees is scheduled to begin the week of March 2, 2020. Forestry has identified 60 trees that are in need of mitigation on Common Areas.
- A question was asked about a posting on NextDoor regarding Toboggan Hill during the latest snow storm. Nielsen reported that WPS received a call about vehicles parking along Toboggan Hill Rd. By the time the officer got there, the cars had been moved to the parking area.

14. President's Report-

Bush reported the following:

- Bush asked the Board members present to help Denise by providing newsletter articles.
- Bush announced that the April 22nd Board meeting has been moved to April 29th, due to several Board members that will be unavailable on April 22nd.

Old Business

None

New Business

15. **Motion:** Gleason made a motion to replace the 2016 WPS Jeep, with a not-to-exceed cost of \$34,000 from the Reserves. The motion was seconded by Bille. The motion carried unanimously.

Motion: Wretschko made a motion to replace the 2014 Jeep that the administrative staff has been utilizing with a pick-up truck, with a not-to-exceed cost of \$26,000. This vehicle will be utilized for trail maintenance, etc. Miller seconded the motion. The motion carried unanimously.

The meeting was adjourned at 7:29pm.

Elbert Jean, Secretary

Date