

NOTICE FOR ALL WOODMOOR IMPROVEMENT ASSOCIATION RESIDENTS

Although the Woodmoor Improvement Association is a resident service organization, the health and safety of our staff is a paramount consideration. Thus, as a result of the ongoing national emergency regarding COVID-19, on behalf of the WIA Board of Directors, I have directed the following modifications to WIA operations, until further notice.

1. WIA offices will be open, but our outside door will be locked and access will be limited for our residents Monday-Thursday. Most of our staff will be teleworking from home on any given day. **RESIDENTS ARE STRONGLY ENCOURAGED NOT TO VISIT WIA OFFICES**, but rather to engage via electronic communications (email) or telephone calls (488-2693). Residents who visit our offices should knock on the outside door to discuss admittance with our staff. Again, limiting or avoiding office visits protects both our staff and residents. Contact information for our staff is as follows:

HOA Administrator – denise@woodmoor.org

ACC Coordinator – bob@woodmoor.org

Covenants/Forestry Coordinator – matthew@woodmoor.org

WPS Chief – kevin@woodmoor.org

Barn Rentals/Dues Payments – amber@woodmoor.org

2. Although WIA staff members may be present, WIA offices will be closed on Fridays (presently they are closed to the public on Friday afternoons).

3. As staffing allows, Woodmoor Public Safety officers will continue operations but will modify contact with the public (e.g. WPS officers have been instructed to maintain spacing and refrain from entering resident's homes unless directed by proper authority).

Obviously, we do not presently know how long these changes will remain in place and we will advise all residents when we consider them no longer necessary.

BRIAN X. BUSH

President. Woodmoor Improvement Association