

WOODMOOR IMPROVEMENT ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS MEETING

October 24, 2018

EXECUTIVE SESSION- 6:00 pm – 6:40 pm

There was one (1) legal matter and one (1) personnel matter discussed.

BOARD MEETING –

1. Call to Order- Bush called the meeting to order at 6:59 pm.

Board members present: Brian Bush (President), Lee Hanson (Treasurer), Peter Bille (Vice-President), Bert Jean (Secretary), Ed Miller (Director of Forestry), Rich Wretschko (Director of Common Areas), Robert Benjamin (Director of Architectural Control), and Per Suhr (Director of Covenants).

Board members absent: Brad Gleason (Director of Public Safety).

Staff in attendance: Kevin Nielsen (Chief of Public Safety) and Denise Cagliaro (HOA Administrator).

Visitors present: three (3), including one (1) OCN reporter.

2. Approval of Agenda- Bush asked if there were any changes to the agenda. There were none. Benjamin moved to approve the agenda, seconded by Hanson. The motion carried unanimously.

3. Approval of Prior Meeting Minutes- Bush asked if there were any changes or corrections necessary to the September 26, 2018 meeting minutes. There were no changes. A motion to approve the September 26, 2018 meeting minutes was made by Miller, seconded by Suhr. The motion carried unanimously.

4. Owner Comments: Jackie Burhans reminded people to please vote yes on 4A and 4B. She also answered a question about the mill levy override, which if approved would be for 7 years.

Reports

5. Vice-President's Report-

Bille reported the following:

- Bille, Hanson, Nielsen, Forquer, and Cagliaro met with the WIA database programmer regarding being able to access certain programs on the WIA server on tablets/computers in the WPS vehicles.

6. Secretary/Director of Community Outreach-

Jean reported the following:

- Looking for suggestions for community outreach ideas.

7. Treasurer's Report-

Hanson reported the following:

- We are running within budget for 2018.
- We are working on the 2019 budget.

8. HOA Administrator's Report-

Cagliaro reported the following:

- There are three open Board positions. Nominations are due by November 16, 2018.
- Newsletter articles for the December newsletter are due by November 28, 2018.
- Amy Mast has decided to stay home with her new baby, so Amber will be working a few more hours each week.
- Matthew Nelson is on board now. He started October 15th. It will take a little time to get into the swing of things. He has a degree in Forestry and some excellent customer service background. We are pleased to have him join our team!

9. Director of Covenant's Report-

Suhr reported the following:

- There were 16 violations in September. There were 3 hearings, with no fines assessed. There were also 15 HOA checks performed.

Attendee's for the November 14th Hearings: Suhr, Jean, Bush, Bille, and Miller

10. Director of Public Safety's Report-

Nielsen reported the following in Gleason's absence:

- Monument Hill Road is closed from Woodmoor Drive to Deer Creek Road. WPS is encouraging anyone driving on Woodmoor Drive between 7 am to 7:45 am and again from 2:30 pm to 3:10 pm if at all possible use an alternate route if not going to or from one of the schools. This road closure is expected to be in place through January.
- Remove all hoses from the outdoor spigots and shut the water off to your lawn sprinkler system. WPS has already had one burst which had minor damage done to the basement. There are numerous incidents each year with significant damage.
- WPS is receiving many more bear reports. This time of year the bears are trying to fatten up for hibernation. Please keep trash, BBQ grills, and pet food stowed inside the garage.

11. Director of Architectural Control's Report-

Benjamin reported the following:

- There were 52 projects submitted in September. 43 projects were approved in the office, and 8 went to the committee for approval. 7 of the 8 were approved.

12. Director of Forestry's Report-

Miller reported the following:

- There was 1 general thinning evaluation performed in September.
- A grant application has been submitted.

13. Director of Common Areas' Report-

Wretschko reported the following:

- Fountains have been shut down.
- Flowers and planters are currently being cleared for winter after the first hard frost/snow in October.
- Crack sealing of the parking lot at The Barn is scheduled for mid-October.
- Sprinkler blowout is scheduled for the last week of October as contractor's schedule permits.
- Second mowing of all common areas completed the week of September 30th.
- Walking trail connecting Meadowlake Road and Regatta Lane is scheduled for construction/installation in late October or early November as weather permits. This is budgeted as a Common Area Improvement.
- Mowing of tall and obstructive weeds along roadsides is scheduled for the week of October 22nd.

14. President's Report-

Bush reported the following:

- Residents are reminded to please take your trash cans in at the end of your trash pick-up day.
- Residents are also reminded to control their dogs. Barking dogs is the number one covenant violation that goes to a hearing. Please be respectful of your fellow neighbors.

Old Business

None

New Business

Bille made a motion that the WIA Board approve construction of an addition to the existing WIA facilities to solve the need for additional space for our WPS officers by authorizing the expenditure of not more than \$190,000 (including contingencies) for this purpose and by authorizing the Director of Public Safety to oversee this project with Bob Pearsall's help and expertise." The motion was seconded by Jean. Motion passed unanimously.

Once the plans are completed, they will be put on the website and FaceBook.

The meeting was adjourned at 7:23pm.

Elbert Jean, Secretary/Director of Community Outreach

Date